

Field Tour Organizers

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CONFERENCE LOCATION

The conference venue is located in the **IOR Congress Centre**. It is situated in an area served by the municipal public transportation system. The **IOR Hotel** is situated in the same place. The **Gromada Hotel** is within a walking distance from the conference venue (ca. 3 min).

The address of the Centre and IOR Hotel: 60-318 Poznań, Władysława Węgorka 20.

The address of the Gromada Hotel: 60-161 Poznań, Babimojska 7.

If you arrive to Poznań by plane, it is recommended to get to the IOR Congress Centre by taxi (cost ~ PLN 25). If you plan to come by train, you can take a taxi (cost ~ PLN 20) or tram no. 6 (9 stops, the "Babimojska" stop; ca. 13 min). Tickets are available at the railway station kiosks (cost PLN 3).

Radio Taxi: tel. 61 8 219 219, 61 8 515 515, 61 8 222 333, 61 8 519 519

GENERAL INFORMATION

Banks & currency exchange

There are many banks situated near the conference venue, which offer currency exchange facilities. Banking hours are commonly 10am-4pm Monday to Friday. Cashpoints (ATMs) are available throughout the city.

Climate & weather

The June climatic conditions are mild, with quite warm days. However, please be prepared for a rainy day during the field tour.

Insurance

Participants will be regarded in every aspect as carrying their own risk for personal injury and loss or injury to property, including baggage, during the Conference. We strongly recommend that at the time of booking your travel and tours, you take out a travel insurance policy of your choice. The policy taken should include loss of deposit through cancellation, medical insurance, loss or damage to personal property, financial loss incurred through disruption to accommodation or travel arrangements due to strikes or other industrial acting.

GUIDELINES FOR PRESENTATIONS

Official language

The official language of the Conference is English.

Time limits for oral presentations

- Keynote addresses 30 min (25 min for presentation + 5 min for questions and discussion).
- Oral presentations 15 min (10 min presentation + 5 min for questions).

Media

- Presentations may only be given as PowerPoint presentations.
- Prepare your presentation as a single PowerPoint file to run on an IBM compatible computer. MacIntosh computers will NOT be available.
- All presentations must run on the Windows operating system. Bring one copy of your presentation to the conference on a CD-ROM or USB media storage device. Conference organizers will load all presentations on conference computers. Presenters will NOT be allowed to use their own laptop computers.
- All presenters will be given the opportunity to check their presentations on-site, before their presentation time.
- Remember your presentation is limited by the time allocated. You will not be able to extend your time if you have technical problems during your talk.

Presenting of posters

- Posters will be displayed on a free-standing board. Your poster has been allocated a space **70 cm wide x 100 cm high**. Please do not exceed the above dimensions.
- Posters must include the name(s) and affiliations of the author(s).
- In preparing the poster you should not attempt to detail your entire project. Present only enough data to support conclusions or to explain the point(s) you wish to make. And please have a short clear conclusion.
- All posters must carry the same title as submitted on the poster paper.
- All text lettering should be large enough to be legible at a distance of 1.5 m. Lettering used for titles should be 24-point size minimum. All texts must be in English.
- You will be allocated a poster number. Poster numbers displayed on stands will be given in the Book of abstracts and on the list in the poster hall. Mounting materials will be provided by the organizers.
- Posters should remain on display for the full duration of the Conference.
- Poster presenters are requested to be available at the poster to discuss their work during the poster viewing sessions.

CONFERENCE PROCEEDINGS

The Organizing Committee intends to publish a **post-conference monograph** of peer-reviewed contributed papers. As the monograph should be issued in a short time, all the participants are requested to submit the final version of their papers **during the Conference**.

Each registered Participant may present two contributions (oral or poster, subject to acceptance of the Organizing Committee) and submit two abstracts to the Book of Abstracts. However, **only one full paper** of each Participant will be published in the Conference Proceedings.

Instructions for the Authors:

Paper limits are:

- 3000 words - for lectures (including tables), 2000 - for posters;
- figures (up to 3) - only in black and white (resol. at least 600 dpi);
- references - up to 10 publications.

Literature cited - following style:

Wendel J.F., Cronn R.C., Johnston J.S., Price H.J. 2002. Feast and famine in plant genomes. *Genetica* 115: 37-47.

Atkins C.A., Smith P.M.C., Gupta S., Jones M.G.K., Caligari P.D.S. 1998. Genetics, Cytology and Biotechnology. In: Gladstones J.S., Atkins C.A., Hamblin J., eds. *Lupins as Crop Plants: Biology, Production and Utilization*. CAB International, 67-92.

Mather K., Jinks J.L. 1982. *Biometrical Genetics*. Chapman and Hall, London.



We look forward to welcoming you in Poznań!



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