

**REGULATIONS FOR THE CONDUCT FOR GRANTING THE DEGREE
DOCTOR, HABILITATED DOCTOR AND PROFESSOR TITLE
IN THE INSTITUTE OF PLANT GENETICS OF THE POLISH ACADEMY OF
SCIENCES IN POZNAŃ**

Legal basis:

- The Act of March 14, 2003 on academic degrees and academic title, on degrees and title in the field of art (i.e., Journal of Laws of 2017, item 1789, as amended), hereinafter referred to as the "Scientific Degrees Act";
- Regulation of the Minister of Science and Higher Education of 19 January 2018 regarding the detailed procedure and conditions for conducting activities in the doctoral dissertation, in habilitation proceedings and in proceedings for granting the title of professor (Journal of Laws of 2018, item 261), called hereinafter the "Regulation on the degrees";
- Regulation of the Minister of Science and Higher Education of 20 September 2018. In the fields of science and scientific disciplines and artistic disciplines (Dz. U. of 2018. Pos. 1818), hereinafter referred to as the "Regulation ws. Disciplines";
- Act of 3 July 2018, Regulations introducing the Act - Law on Higher Education and Science (Journal of Laws of 2018, item 1669, as amended), hereinafter referred to as "Introductory provisions";
- The Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2018, item 1668, as amended), hereinafter referred to as "Act 2.0";
- Regulation of the Minister of Science and Higher Education of 21 September 2018 regarding doctoral diplomas, postdoctoral diplomas and doctoral student ID (Journal of Laws of 2018, item 1837), hereinafter referred to as the "Regulation on diplomas";
- Regulations of the Scientific Council of the Institute of Plant Genetics of the Polish Academy of Sciences;
- Regulations of the Poznań Doctoral School of the Institutes of the Polish Academy of Sciences.

§ 1.

1. At the Institute of Plant Genetics of the Polish Academy of Sciences in Poznań, hereinafter referred to as IPG PAS, apply:

- a) three procedures for granting a doctoral degree:

Procedure I applies to persons who opened their doctoral dissertation by April 30, 2019, have a appointed supervisor / supervisors, reviewers and the Doctoral Commission, as well as examination committees

Basic legal acts: Act on academic degrees, Introductory provisions, Regulation on degrees and Regulation on disciplines.

Procedure II applies to people who started their doctoral studies before the academic year 2019/2020 and did not open their doctoral dissertation by April 30, 2019, and people who want to obtain a doctoral degree in extramural mode.

Basic legal acts: Introductory provisions and Act 2.0.

Procedure III applies to doctoral students of doctoral schools.

Basic legal acts: *Introductory provisions and Act 2.0.*

- b) two procedures for granting the degree of habilitated doctor:

Procedure I applies to habilitation proceedings initiated until April 30, 2019 and not completed by the date of entry into force of these Regulations. Basic legal acts: *Act on academic degrees, Introductory provisions, Regulation on degrees and Regulation on disciplines.*

Procedure II applies to habilitation proceedings initiated after April 30, 2019 Basic legal acts: *Introductory provisions and Act 2.0.*

- c) two procedures for granting the title of professor:

Procedure I – applies to proceedings for granting the title of professor initiated by April 30, 2019 and not completed by the date of entry into force of these Regulations. Basic legal acts: *Act on academic degrees, Introductory provisions, Regulation on degrees and Regulation on disciplines.*

Procedure II - applies to proceedings for the award of the title of professor initiated after 30 April 2019. Basic legal acts: *Introductory provisions and Act 2.0.*

2. The Scientific Council of the Institute of Plant Genetics of the Polish Academy of Sciences is hereinafter referred to as the Scientific Council.
3. A person applying for the award of a doctoral degree is hereinafter referred to as a "candidate".
4. A person applying for the award of a PhD degree is called later in these Regulations "habilitation candidate".

A.

THE PROCEDURE FOR CONDUCTING THE DOCTOR'S DEGREE

at the Institute of Plant Genetics of the Polish Academy of Sciences in Poznań

§ 2.

Procedure I

Proceedings regarding the award of a doctoral degree

concerning persons who opened their doctoral dissertation by 30 April 2019, have a designated supervisor / supervisors of reviewers and the Doctoral Commission as well as committees for conducting examinations.

1. Doctoral conferral procedures are carried out on the current basis, taking into account the following provisions, in accordance with applicable law and a resolution of the Scientific Council of the Institute of Plant Genetics of February 21, 2013 on the detailed regulations for the conduct of activities in doctoral dissertations, in habilitation proceedings and in proceedings for granting the title of professor at the Institute of Plant Genetics of the Polish Academy of Sciences, provided that the doctoral degree is suitable in the fields or disciplines specified in the Regulation on disciplines.
2. If the person applying for the doctoral degree, hereinafter referred to as a candidate, does not take doctoral examinations or fails to present a doctoral dissertation within the prescribed period, the Scientific Council may adopt a resolution to close the doctoral dissertation. Candidate's doctoral dissertations not completed by December 31, 2021 are closed.

§ 3.

Procedure II

Proceedings regarding the award of a doctoral degree concerning persons who started their doctoral studies before the academic year 2019/2020 and did not open their doctoral thesis until April 30, 2019 and persons who want to obtain a doctoral degree in extramural mode.

Initiation of proceedings - submission of an application for the appointment of a supervisor or supervisors.

1. The proceedings regarding the awarding of the degree of doctor are initiated:
 - in case of persons who began their doctoral studies before the academic year 2019/2020, submitting an application for the appointment of a supervisor or supervisors,
 - in case of people who want to obtain a doctoral degree in extramural mode, a resolution of the Scientific Council appointing a supervisor or supervisors, adopted at the request of a candidate who wants to obtain a doctoral degree in extramural mode.
2. At least a month before the date of the Scientific Council meeting, the applicant for the award of a doctoral degree submits to the IGR Director of the Polish Academy of Sciences an application for the appointment of a supervisor or supervisors or a supervisor or supervisors and ancillary supervisor, with an indication of the subject of the doctoral dissertation and confirmation that the work concerns the discipline "Agriculture and horticulture". The candidate must be the author or co-author of at least one scientific article or monograph referred to in art. 186 section 1 item 3 of the Act 2.0, except that for proceedings initiated before December 31, 2020 to the achievements referred to in art. 186 section 1 point 3 lit. a) Act 2.0 also includes scientific articles or monographs referred to in art. 179 paragraph 6 Introductory provisions. It is recommended that the candidate's achievements include at least one scientific article published in a journal indexed in *Journal Citation Reports*.
3. The candidate encloses with the application for the appointment of a supervisor / supervisors following documents:
 - a) opinion of a scientific supervisor,
 - b) scientific biography,
 - c) list of publications,
 - d) the consent of persons designated to perform the functions of supervisor or auxiliary supervisor,
 - e) a copy of the document confirming the possession of the professional title of master's / master's degree or equivalent, or a copy of the diploma referred to in art. 326, paragraph 2 point 2 or art. 327 section 2 of Act 2.0, giving the right to apply for a doctoral degree in the country in which the university which issued the higher education system,
 - f) the candidate being the beneficiary of the "Diamond Grant" program attaches a copy of the document confirming the status of the beneficiary of the "Diamond Grant" program to the application,
 - g) information on the course of the doctoral dissertation or the proceedings regarding the award of a doctoral degree, if the candidate has previously applied for a doctoral degree.
4. The application together with the documentation of the IGR PAS director through the scientific secretary of the IGR PAS is forwarded to the Committee for the Development of Scientific Staff for a preliminary assessment.
5. The Commission for the Development of Scientific Staff, after reviewing the documentation provided by the candidate, gives opinions on the application for the appointment of a supervisor / supervisors and presents the opinion to the Scientific Council.

6. The supervisor or supervisors referred to in para. 2 shall be appointed at the meeting of the Scientific Council.
7. The candidate may submit to the Scientific Council a reasoned request to change the supervisor or assistant supervisor. It is recommended that the application for changing the supervisor be approved by the current and proposed supervisor. An application to change an auxiliary supervisor should be approved by the supervisor.

Acceptance of doctoral dissertation - documentation requirements

8. At least a month before the date of the Scientific Council meeting, the candidate submits to the Deputy Director for Scientific Affairs of the IGR PAS:
 - a) application for the acceptance of the doctoral dissertation by the Scientific Council,
 - b) documents confirming knowledge of a modern foreign language:
 - in case of people who started their doctoral studies before the 2019/2020 academic year - the certificate referred to in par. 1 clause 4 point 1 of the Regulation on degrees certifying knowledge of a modern foreign language or an application to appoint an examination commission to check knowledge of a modern foreign language in particular in the field of scientific discipline corresponding to the topic of the doctoral dissertation,
 - in the case of people who want to obtain a doctoral degree in extramural mode, a certificate or diploma confirming the knowledge of a modern foreign language at a language level of at least B2,
 - c) 5 copies of the printed doctoral dissertation and its electronic version in PDF format,
 - d) electronic version of the summary in Polish and English,
 - e) supervisor opinion (2 copies),
 - f) scientific curriculum vitae with attached list of publications (2 printed copies and electronic version in PDF format),
 - g) a statement that the submitted doctoral dissertation was not presented in another unit or submitted and not accepted,
 - h) list of at least three proposed reviewers together with their affiliations and email addresses as well as research topics approved by the supervisor (ATTENTION: reviewers are appointed from among persons employed in a unit other than the one whose employee is employed or the participant of the Doctoral Studies is a candidate or supervisor),
 - i) a statement signed by the candidate and supervisor that there are no conflicts of interest with the proposed reviewers.
9. In case the dissertation takes the form of a thematically coherent collection of articles or a multi-author monograph, the candidate shall attach to the dissertation a statement on his contribution to each publication and the authors' statements on their contribution.
10. Before submitting to the Scientific Council, the written doctoral dissertation must be checked for compliance with the provisions on copyright and related rights.
 - a) the supervisor checks the dissertation in the Uniform Anti-Plagiarism System (hereinafter referred to as APS) referred to in art. 351 of the Act 2.0,
 - b) in case of irregularities, the candidate has the opportunity to correct the dissertation, which is checked again in APS. This operation can be repeated only once,
 - c) access to the results of the study in APS has a supervisor who makes a statement together with justification whether the dissertation is plagiarism or not,
 - d) if the dissertation is considered plagiarism, the supervisor notifies the Disciplinary Commissioner of the Polish Academy of Sciences about this fact, who decides on further proceedings.

11. After accepting the documents, the Deputy Director of IPG PAS through the scientific secretary of IPG PAS submits the candidate's application to the Scientific Staff Development Committee for evaluation.
12. Activities in the proceedings on conferring a doctoral degree in IPG PAS are conducted by the Committee for PhD proceedings of the Scientific Council, hereinafter referred to as the Doctoral Commission. It is appointed by the Scientific Council for each candidate and acts in accordance with the regulations adopted by that Council.
13. The Doctoral Commission is appointed by the Scientific Council in a secret ballot and consists of at least seven members holding the title of professor or habilitated doctor in the discipline "Agriculture and horticulture" or a related discipline. The Doctoral Committee also includes the reviewers of the doctoral dissertation as well as the supervisor or supervisor and co-supervisor. Members of the related discipline may not predominate in the composition of the Doctoral Commission.
14. The scientific secretary of the IPG PAN in consultation with the secretary of the Scientific Council immediately after receiving the last review publishes in the Public Information Bulletin of the IPG PAN and the POL-on system all reviews, thesis and its summaries in Polish and English.
15. The activities of the Scientific Council in the proceedings on conferring a doctoral degree consist in adopting resolutions on the subject:
 - a) initiating the doctoral dissertation (for candidates in the extramural procedure),
 - b) designation of a supervisor / supervisor / auxiliary supervisor
 - c) altering the supervisor / supervisors or auxiliary supervisors
 - d) appointing the Doctoral Commission,
 - e) appointing 3 reviewers,
 - f) awarding a doctoral degree,
 - g) honorable mention.

Verification of learning outcomes for level 8 Polish Qualifications Framework (8 PQF) and admission to the defense

16. The verification of learning outcomes for qualifications at level 8 of the PQF is carried out in the field of basic discipline. It has the form of an exam taken before the Doctoral Commission.
17. At least two positive reviews give entitlement to take the exam.
18. In case if one review is negative, consent to the examination of the basic discipline taken by the Commission Doctor. In case of failing the basic discipline exam, the Doctoral Commission, at the request of the candidate, may agree to retake it, but not earlier than after three months from the date of taking this exam for the first time and not more than once.
19. After passing the basic discipline exam and after reviewing the doctoral dissertation, supervisor opinions and reviews, the Doctoral Commission adopts a resolution to accept the doctoral dissertation and admit it to public defense.
20. If the doctoral dissertation is not allowed for defense, the Doctoral Commission shall submit a resolution together with a justification to the Scientific Council.
21. If two or three reviews are negative, the dissertation is not admitted to defense under Act 2.0 (Article 191 (1)). The decision on refusal to admit a trial to defense is made by the Doctoral Commission, which notifies the Scientific Council about the receipt of more than one negative review and the end of the proceedings.

22. The decision on refusal of admission to defense may be appealed to the Council of Scientific Excellence.

Giving a doctoral degree:

23. The defense of the doctoral dissertation takes place at the meeting of the Doctoral Commission no earlier than 30 days after the dissertation and review is available on the BIP IPG PAS website and is public.
24. During the secret part of the session, the Doctoral Commission adopts resolutions:
- 1) on the adoption of a public defense of the doctoral dissertation and submit an application to the Scientific Council to grant doctoral degrees,
 - 2) on submitting an application to the Scientific Council to award a dissertation (optional).
25. An application for awarding a doctoral dissertation is considered if three reviews are positive and at least two of them contain a substantive request for awarding a dissertation. The Doctoral Committee votes by secret ballot on the recommendation regarding the award of the dissertation and presents the result of this vote to the Scientific Council.
26. On the basis of the resolutions of the Doctoral Commission, the Scientific Council adopts resolutions on conferring a doctoral degree and awarding a dissertation (optional) in plenary session, after familiarizing itself with the defense protocol.
27. The awarding of a doctoral degree by the Scientific Council takes place by means of an administrative decision, which is signed by the Chairman of the Scientific Council.
28. The decision to refuse to grant a doctoral degree may be appealed to the Council of Scientific Excellence.
29. For carrying out the procedure for the award of the degree of doctor fees are charged in accordance with applicable laws taking into account in particular the salaries of reviewers and supervisors, the costs of their travel, accommodation and meals as well as indirect costs related to the conduct of proceedings.
30. Entitled to exemption from charges:
- 1) employees of IPG PAS, graduates of the International Doctoral Studies of IPG PAS and graduates of the Environmental Doctoral Studies of IBC PAS whose supervisor or auxiliary supervisor is an employee of IPG PAS.
 - 2) in part or in full to other persons who have submitted a substantiated request to the IPG PAS Director in this matter and have been exempted from payment in full or in part.

§ 4.

Procedure II

**Proceedings regarding the award of a doctoral degree
concerning PhD students of doctoral schools.**

Appointment of the supervisor or supervisors

1. Within 3 months from the date of commencing education at the doctoral school in which IPG PAS participates, the Scientific Council appoints the doctoral student a supervisor or supervisors or a supervisor or supervisors and ancillary supervisor, hereinafter collectively referred to as *supervisors*.
2. The supervisors take care of doctoral students during their education at doctoral school and during the procedure of conferring doctoral degree. The supervisors take care of doctoral students during their education at doctoral school and during the procedure of conferring doctoral degree.

3. At least a month before the date of the Scientific Council meeting, the doctoral student submits to the Deputy Director of Scientific Affairs of the IPG PAS an application directed to the discipline coordinator or his deputy for the appointment of a supervisor or supervisors, with an indication of the subject of the doctoral dissertation in the field of agricultural sciences and the agricultural and horticultural discipline.
4. The candidate shall enclose to the application for the appointment of a supervisor or supervisors:
 - a) the scientific curriculum vitae,
 - b) the consent of the persons designated to act as supervisor / supervisors,
 - c) a copy of the document confirming the possession of a master's degree / master's degree or equivalent title,
 - d) information on the course of the doctoral dissertation or the proceedings regarding the award of a doctoral degree, if the candidate has previously applied for a doctoral degree.
5. At the meeting of the Scientific Council, the discipline coordinator (or his deputy) from the doctoral school presents the recommendation agreed with the Director of the Polish Academy of Sciences regarding the appointment of the supervisor or supervisors referred to in paragraph 4.
6. The coordinator or his deputy, on his own initiative or at the request of a doctoral student, may submit to the Scientific Council a reasoned request to change the supervisor or auxiliary supervisor. It is recommended that the application for changing the supervisor be approved by the current and proposed supervisor. An application to change an auxiliary supervisor should be approved by the supervisor.

Initiation of proceedings

7. The Scientific Council may initiate proceedings for granting a doctoral degree according to the procedure III, at the request of a candidate who:
 - a) graduated from doctoral school,
 - b) is the author or co-author of at least one scientific article or monograph referred to in art. 186 section 1 item 3 of the Act 2.0, except that before December 31, 2020 it may also be a scientific article or monograph referred to in art. 179 paragraph 6 Introductory provisions. It is recommended that the candidate's achievements include at least one scientific article published in a journal indexed in Journal Citation Reports.
8. At least a month before the date of the meeting of the Scientific Council, the candidate submits to the scientific secretary of the IPG PAS, who after verification is forwarded to the secretary of the Scientific Council:
 - a) a request to accept the dissertation by the Scientific Council,
 - b) doctoral school diploma,
 - c) certificate or diploma confirming knowledge of a modern foreign language at the language level, at least B2,
 - d) 5 copies of printed doctoral dissertation and its electronic version in PDF format,
 - e) electronic version of the summary in Polish and English,
 - f) supervisor opinion (2 copies),
 - g) scientific curriculum vitae with attached list of publications (2 printed copies and an electronic version in PDF format),
 - h) a statement that the submitted doctoral dissertation was not presented in another unit or submitted and not accepted,
 - i) a list of at least three proposed reviewers accepted by the promoter

along with their affiliations and e-mail addresses and research topics (NOTE: reviewers are appointed from persons employed in a unit other than the one whose employee or doctoral student of the Doctoral School is a candidate or promoter),

j) a statement signed by the candidate and promoter that there is no conflict of interest with proposed reviewers.

9. In case the dissertation takes the form of a thematically coherent collection of articles or a multi-author monograph, the candidate shall attach to the dissertation a statement of his or her contribution to each from the authors' publications and statements about their contribution.
10. Before submitting to the Scientific Council, the written doctoral dissertation must be checked for compliance with the provisions on copyright and related rights.
 - 1) The IPG PAS promoter checks the dissertation at APS, referred to in art. 351 of the Act 2.0.
 - 2) In case of irregularities, the candidate has the opportunity to correct the dissertation, which is again checked in the APS. This operation can be repeated only once.
 - 3) The promoter who makes a statement in this case has access to the results of the study in APS.
 - 4) If the dissertation is considered plagiarism, the promoter shall inform the IPG Disciplinary Spokesman of the Polish Academy of Sciences about this fact, who will decide on further proceedings.
11. Activities in the proceeding regarding conferring a doctoral degree in IPG PAS are conducted by the Doctoral Committee of the Scientific Council, hereinafter referred to as the Doctoral Commission. It is appointed by the Scientific Council when initiating the doctoral dissertation for each candidate and acts in accordance with the regulations adopted by this Council.
12. The Doctoral Commission is appointed by the Scientific Council in a secret ballot and consists of at least seven members holding the title of professor or postdoctoral degree in the discipline "Agriculture and horticulture" or a related discipline. The Doctoral Committee also includes the reviewers of the doctoral dissertation as well as the promoter or promoter and co-promoter. Members of the related discipline may not predominate in the composition of the Doctoral Commission.
13. Actions in the proceedings on conferring a doctoral degree are concluded with resolutions of the Scientific Council on the subject:
 - a) the designation promoter / promoters / auxiliary promoter
 - b) promoter / promoter or auxiliary promoters changes;
 - c) initiating the doctoral dissertation
 - d) appointing the Doctoral Commission
 - e) appointing 3 reviewers;
 - f) awarding a doctoral degree;
 - g) honorable mention.

Verification of learning outcomes for PQF 8 qualifications and admission to defense

14. The doctoral diploma is a verification of learning outcomes for qualifications at level 8 of the PQF.
15. The scientific secretary of the IPG PAS in consultation with the secretary of the Scientific Council immediately after receiving the last review publishes in the IPG PAS Public Information Bulletin and in the POL-on system all reviews, thesis and its summaries in Polish and English.
16. If all three are positive reviews, the trial is automatically accepted and approved for defense.

17. If one review is negative, the Doctoral Commission adopts a resolution on accepting the doctoral dissertation and admitting it for defense.
18. If two or three reviews are negative, the dissertation is not admitted to defense under Act 2.0, art. 191 paragraph 1. The decision on refusal to admit a hearing to be defended is taken by the Doctoral Committee, which notifies the Scientific Council about the receipt of more than one negative review and the end of the proceedings.
19. The decision on refusal of admission to defense may be appealed to the Council of Scientific Excellence.

Giving a doctoral degree:

20. The defense of the doctoral dissertation takes place at a meeting of the Doctoral Commission and is public. It takes place no earlier than 30 days after the dissertation and review in BIP.
21. During the secret part of the session, the Doctoral Commission adopts resolutions:
 - 1) on the adoption of a public defense of the doctoral dissertation and submit an application to the Scientific Council to grant doctoral degrees,
 - 2) on submitting an application to the Scientific Council to award a dissertation (optional).
22. An application for awarding a doctoral dissertation is considered if three reviews are positive and at least two of them contain a substantive request for awarding a dissertation. The Doctoral Committee votes by secret ballot on the recommendation regarding the award of the dissertation and presents the result of this vote to the Scientific Council.
23. On the basis of the resolutions of the Doctoral Commission, the Scientific Council adopts resolutions on conferring a doctoral degree and awarding a dissertation (optional) in plenary session, after familiarizing itself with the defense protocol.
24. The awarding of a doctoral degree by the Scientific Council takes place by means of an administrative decision, which is signed by the Chairman of the Scientific Council.
25. The decision to refuse to grant a doctoral degree may be appealed to the Council of Scientific Excellence.
26. Doctoral school graduates are not charged any fees for the award of the doctoral degree.

§ 5.

1. The documentation of doctoral dissertations and proceedings regarding the awarding of the doctoral degree and the record of awarded degrees is kept by the scientific secretary of IPG PAS in consultation with the secretary of the Scientific Council.
2. Persons who have been awarded the doctoral degree by the Scientific Council receive a diploma and a transcript thereof, in a form consistent with the relevant regulation of the Minister of Science and Higher Education in force on the day of opening the doctoral dissertation or initiating the procedure for granting a doctoral degree.

B.

**THE PROCEDURE FOR GRANTING A HABILITATION
at the Institute of Plant Genetics of the Polish Academy of Sciences in Poznań**

§ 6.

Procedure I

applies to habilitation proceedings initiated until April 30, 2019 and not completed by the date of entry into force of these Regulations:

Habilitation proceedings initiated until April 30, 2019 and not completed by the date of entry into force of these Regulations are conducted on the basis of the existing rules, in accordance with applicable law and the resolution of the Scientific Council of the Institute of Plant Genetics of February 21, 2013. on on the regulations of the detailed procedure for conducting activities in doctoral dissertations, in habilitation proceedings and in proceedings for granting the title of professor at the Institute of Plant Genetics at the Polish Academy of Sciences, with the exception that the degree of habilitated doctor is suitable in the fields or disciplines specified in *the Regulation on disciplines*.

§ 7.

Procedure II

applies to habilitation proceedings initiated after April 30, 2019:

1. The habilitation degree is granted to a person, who:
 - 1) has a doctoral degree,
 - 2) has academic achievements, which make a significant contribution to the development of a particular discipline, including at least:
 - a) one scientific monograph issued by the publishing house, which in the year of publication of the monograph in its final form was included in the list drawn up in accordance with the provisions issued under Article 267 section 2 point 2 lit. a of Act 2.0,
 - or
 - b) one series of thematically related scientific articles published in scientific journals or reviewed materials from international conferences, which in the year of publication of the article in the final form were included in the list prepared in accordance with the provisions issued pursuant to Article 267 section 2 point 2 lit. b of Act 2.0, except that for proceedings initiated before December 31, 2020 to the achievements referred to in art. 219 para. 1 item 2 lit. b) Act 2.0 also includes scientific articles or monographs referred to in art. 179 paragraph 6 Introductory provisions,
 - or
 - c) one completed original design, construction or technological achievement.
 - 3) shows a significant scientific activity implemented in more than one university, scientific institutions, especially foreign.
2. The achievement referred to in par. 1 point 2 may form part of a collective work, if the elaboration of a separate issue is an individual contribution of the applicant for the postdoctoral degree.
3. The achievement referred to in par. 1 point 3 may constitute organizational and didactic achievements on a scale exceeding IPG PAS, such as participation in international or national scientific conferences or participation in scientific committees or organizational conferences, delivering papers at international or national scientific conferences, participation in scientific consortia and research networks ; managing projects implemented in cooperation with researchers from other Polish and foreign centers; participation in editorial committees and

scientific councils of magazines; membership in international or national scientific organizations and societies; popularization of science; conducting expert opinions and scientific studies; in this participation in expert and competition teams and reviewing projects or scientific publications.

4. The obligation to publish does not apply to achievements whose subject is covered by the protection of classified information.

§ 8.

1. A person applying for the postdoctoral degree, hereinafter referred to as "postdoctoral student" submits an application to the IPG PAS through the Council of Scientific Excellence (hereinafter referred to as the CSE) to initiate habilitation proceedings.
2. The application encloses:
 - 1) career description,
 - 2) the list of achievements referred to in § 7 para. 1 point 2,
 - 3) indication of IPG PAS as the habilitated entity selected to carry out the proceedings regarding the award of the degree of habilitated doctor.
3. CSE performs a formal assessment of the application and passes it to IPG PAS within 4 weeks from the date of its receipt. Within 4 weeks from the date of receipt of the application by the IPG PAS, the Scientific Council may not agree to carry out the proceedings regarding the award of the postdoctoral degree and return the application to CSE.
4. Within 12 weeks of receiving the application, CSE appoints 4 members of the habilitation commission, including the chairman of the commission and 3 reviewers, and forwards this information to the IPG PAS.
5. The Scientific Council, within 6 weeks of receiving information about the members of the habilitation commission indicated by CSE, appoints the habilitation commission, including the fourth reviewer, secretary and member of the commission.
6. Composition of the Habilitation Committee:
 - a) The Committee consists of 7 members, including chairperson, secretary and 4 reviewers.
 - b) All members of the Committee must have the title of professor or habilitated doctor.
 - c) Committee chairperson and reviewers must have current scientific achievements.
 - d) Committee chairperson and reviewers cannot be employees of IPG PAS.
 - e) The secretary and seventh member of the commission must be employees of the IPG PAS.
7. If the application is withdrawn after the Habilitation Committee has been appointed:
 - a) the same application cannot be the basis for applying for the award of the degree of habilitated doctor in another habilitated entity;
 - b) the applicant may not apply for the postdoctoral degree for two years.
8. Reviewers within 8 weeks of the date of delivery of the application assess whether the habilitation achievements meet the requirements set out in Act 2.0 and draw up reviews.
9. The Habilitation Committee may conduct a habilitation colloquium in the field of scientific achievements of the postdoctoral student.
10. Within 6 weeks of receiving the review, the Committee adopts and submits to the Scientific Council a resolution containing the opinion of the Commission together with the justification and documentation of the habilitation procedure. The committee resolution is adopted in an open ballot or - at the postdoctoral's request - in a secret ballot. Opinion of the habilitation commission cannot be positive if at least 2 reviews were negative.

11. The Scientific Council, based on the opinion and resolution of the habilitation commission, within a month of its receipt, awards the degree of habilitated doctor or refuses to grant it. The decision of the Scientific Council is made by secret ballot by an absolute majority of votes in the presence of at least half of the authorized members of the Scientific Council. The members of the habilitation commission who are not members of the Council are invited to the meeting of the Scientific Council at which a resolution is to be adopted or refused to grant the degree of habilitated doctor. Academic, no voting rights.
12. The scientific secretary of the IPG PAS in consultation with the secretary of the Scientific Council of the IPG PAS publishes in the IPG PAS Public Information Bulletin and in the POL-on system the postdoctoral candidate's request, information on the composition of the habilitation commission and reviews, and in the IPG PAS Public Information Bulletin an additional resolution on giving the grade together with the justification and the decision to grant or refuse to grant it.
13. In the case of a decision on refusal to grant the degree of doctor habilitated, habilitant can bring through the Scientific Council appealed that decision to the CSE within 30 days of its receipt.
14. In the case of the maintenance of a negative decision, habilitant may re-proposing the initiation of proceedings after at least two years. This period may be reduced to 12 months in the case of a significant increase in scientific achievements.

§ 9.

1. Fees are collected for conducting the proceedings on conferring the degree of habilitated doctor, taking into account in particular the remuneration of committee members, the costs of their travel, accommodation and meals as well as indirect costs related to conducting the proceedings.
2. Exemptions from fees:
 - 1) indicated in paragraph 1. employees of IPG PAS are dismissed.
 - 2) indicated in paragraph 1. other persons may be dismissed in whole or in part on the basis of a reasoned request to the director of IPG PAS.
3. Documentation of proceedings regarding the conferment of the degree of habilitated doctor and records of awarded degrees are kept by the scientific secretary of the IPG PAS in consultation with the secretary of the Scientific Council.
4. Persons who have been awarded the degree of habilitated doctor by the Scientific Council receive a diploma and a copy thereof, in a form consistent with the relevant ordinance of the Minister of Science and Higher Education in force on the day of initiation of the proceeding regarding the award of the degree of habilitated doctor.

C.
PROCEDURE IN AWARDING THE PROFESSOR
at the Institute of the plant genetics of the Polish Academy of Sciences in Poznań

§ 10.

Procedure I

applies to proceedings initiated up to 30 April 2019 and not completed by the date of entry into force of these Regulations

Proceedings for granting the title of professor initiated by April 30, 2019 and not completed by the date of entry into force of these Regulations are conducted on the basis of the current rules, in accordance with applicable law and the resolution of the Scientific Council of the Institute of Plant Genetics of February 21, 2013. on the regulations of the detailed procedure for conducting activities in doctoral dissertations, in habilitation proceedings and in proceedings for granting the title of professor at the Institute of Plant Genetics at the Polish Academy of Sciences, with the exception that the title of professor is appropriate in the fields and disciplines specified in *the Regulation on Disciplines*.

§ 11.

Procedure II

applies to proceedings initiated after April 30, 2019

Proceedings for granting the title of professor initiated after April 30, 2019 are conducted in the manner described in Act 2.0 and introductory provisions, at the request of the person concerned, submitted to the Council of Scientific Excellence..

FINAL PROVISIONS

§ 12.

These Regulations regarding the awarding of the degree of doctor, habilitated doctor and the title of professor at the Institute of Plant Genetics of the Polish Academy of Sciences in Poznań was adopted by the Scientific Council on September 30, 2019 and shall enter into force on October 1, 2019.